



Rainhill St Ann's CE Primary School
 View Road, Rainhill, Merseyside, L35 0LQ
 Tel 0151 426 5869, www.rainhillstanns.co.uk
 Email: stannsce@three-saints.org.uk
 Twitter: [@StAnnsRainhill](https://twitter.com/StAnnsRainhill)
 Headteacher: Mrs Laura Rynn



Always our best for God, each other and ourselves.

Friday 17th July 2020

Dear Parents/ Carers

I am delighted to be writing to you with the arrangements from September 2020, now that the Government have announced that all schools can re-open fully following the summer holiday. For St Ann's, this means that all pupils will return to school on Monday 7th September. Although school will be organised into classes as usual, each class will operate as a 'bubble', and protective measures will remain in place in order to prevent the spread of the infectious disease.

The rest of this letter will now detail school specific changes which will be in place from September and for the foreseeable future.

Beginning and end of the school day

- Start and finish times for different classes will be staggered and not necessarily those that your child is used to. This will reduce congestion at drop off and pick up times.
- Classes will be given a specific entrance/ exit point to use and parents/carers **will not be allowed into school grounds with their child**. Parents/Carers will be asked to drop their child off at their designated gate and not linger around the school gate(s), they will be expected to follow and respect social distancing.
- It is essential that parents/ carers strictly follow the one-way systems and stand along the white arrow markings that the Road Safety Team from St Helens Council have put in place.
- **Parents/children queueing at the front of school will notice we are using different gates.**
- It is requested that parents/carers do not arrive too early to avoid waiting in large groups.
- We would request that parents and families adhere to all of the government's guidelines regarding social distancing, this will reduce the risk coming into school, this includes only one parents/ carer bringing their child to school each day.
- If a parent/carer needs to speak with a teacher this will need to be done via e-mail or phone call. Children will only be dismissed at the time of their class designated finish time.

CLASS	TEACHER	START TIME	FINISH TIME	ENTRANCE & EXIT THAT MUST BE USED
EYA	Miss Ashcroft	8.30am	2.55pm	Back Gate
EYR	Miss Reed	8.30am	2.55pm	Side Gate
1H	Miss Hull	8.30am	2.55pm	Front Gate 1
1R	Mrs Robinson	8.30am	2.55pm	Front Gate 2
2B	Miss Buckley	8.40am	3.05pm	Side Gate
2T	Miss Thomson	8.40am	3.05pm	Back Gate
3G	Mrs Greenough	8.40am	3.05pm	Front Gate 2
3H	Mr Harrison	8.40am	3.05pm	Front Gate 1
4F	Miss Foster	8.50am	3.15pm	Back Gate
4P	Mr Pattinson	8.50am	3.15pm	Front Gate 2
5E	Mr Evans	8.50am	3.15pm	Side Gate
5H	Miss Harris	8.50am	3.15pm	Front Gate 1





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6O	Miss O'Shea	9.00am	3.25pm	Front Gate 1
6P	Mr Phillips	9.00am	3.25pm	Front Gate 2

- Location of Gates:

Back Gate: The entrance to the back gate is on Weaver Avenue.

Side Gate: This entrance is at the front of school on View Road. It is a small green gate that is accessed via the driveway to the carpark. It is close to the Base entrance.

Travelling to school

- Where possible families should avoid travelling to school via public transport. If it is necessary to use public transport, family members should comply with all protective measures in place.
- It is recommended where Y5/6 children can walk to and from school on their own, they should. Parents/ carers will be given the opportunity, through a survey on Monday 20th July, to indicate if their child will be walking to and from school independently. Y5/6 children are not permitted to walk home once the clocks go back (from 25th October 2020– 28th March 2021).

The school will operate as follows

- The children will work in their self-contained classes - with their class teacher and any assigned teaching assistants. Classes will not mix at any time. The only other adults who will work with that class are school staff that cover in a class teacher's absence, or external professionals who deliver an aspect of the curriculum e.g. RE, French, Music or Sport.
- Where children work in others areas of the school, the area will have been cleaned before they access it.
- Where children work with pupils from another class (e.g. academic or therapeutic intervention group), social distancing measures will be in place.

Classrooms

- In class where children are seated, they will sit side by side and face the front.
- All soft furnishings have been removed from the setting: this is because they are difficult to clean as stated in the Government guidance.
- Children will have their own individual stationery packs. These will be made up of frequently used equipment such as pencils.
- Shared equipment will be cleaned between use.

Snack

- Children can bring a healthy snack from home e.g. Toast, fruit or veg.
- Alternatively you will be able to purchase toast from school **week commencing 14th September 2020**. Toast is charged on a half-termly basis and paid via Parentpay.





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Lunchtime

- Children will eat lunch in their classroom (with the exception of the Early Years) that they are being taught in at an allocated time; this is to prevent children crossing in the corridor areas and mixing with other year groups in the hall.
- Early years children will eat in the hall at class tables.
- School dinners will start at different times through the school day to reduce the risk of unnecessary contact as far as practically possible.
- School meals will vary between cold packed lunches and hot meals (Mellors to confirm).

Toileting

- Children will use an allocated toilet one at a time.
- Toilets and bathrooms will be frequently cleaned.

Visitors

- Visitors will not be allowed into school unless they are absolutely necessary for the running of the school, and they will be socially distance from the children.
- As far as possible meetings will be conducted virtually.

Cleaning

- Surfaces within the classroom will be cleaned in the middle of the day by our teaching staff, as well as at the end of the day by our cleaning operatives.

Clothing

- Children must wear full and correct school uniform with **black school shoes** from September.
- Clothing needs only to be washed the normal amount in the normal way.
- To reduce the opportunities of close contact between staff and children, children should wear shoes with velcro straps until they can tie their own shoe laces, and wear an elasticated tie until they can tie one independently.
- **No jewellery, including clear plastic earrings/ retainer from September for health and safety reasons. Any parent wishing to have their child's ears pierced must do so during the first week on the summer holidays only, as all earrings must be removed before returning to school.**
- On the days children have PE, they will wear their school PE kit to school and trainers. The PE kit is a compulsory part of the uniform.

CLASS	PE DAYS <i>Children to wear PE kit to school</i>
EYA	Thursday
EYR	Wednesday
1H	Wednesday and Friday
1R	Wednesday and Friday
2B	Tuesday and Thursday
2T	Tuesday and Thursday
3H	Monday and Friday
3G	Monday and Friday





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4F	Tuesday and Thursday
4P	Tuesday and Thursday
5E	Tuesday and Friday
5H	Tuesday and Wednesday
6O	Wednesday and Thursday
6P	Wednesday and Thursday

Hygiene measures

- Children will be asked to wash their hands and use hand sanitiser throughout the day, including on arrival and before leaving.
- Children should wash their hands before coming to school.
- We will try to encourage the children to use good respiratory hygiene by promoting the 'Catch it, Bin it, Kill it' approach and reminding children not to touch their face and catch coughs and sneezes in the crook of their elbow.
- Any child wearing face coverings to school must remove these immediately on entering school. If disposable they will be placed in the bin, if re-useable, children should bring a bag to school to put the covering in.

What can children bring to school?

- Children will only be allowed to bring into school the following items:
 - Coat: Children and staff will move around the building as far as possible around the outside of the building to reduce passing and congestion, for this reason it is essential that children bring a coat to school each and every day regardless of the weather forecast.
 - Sun hat
 - School book bag
 - Water bottle
 - Reading book (letter to follow)
 - Home School Reading Diary (although staff will not be permitted to touch these, stamps will be used instead)
 - Packed lunch box (if applicable)
 - Healthy snack if not having toast from school (**fruit/ veg or toast from home only**)
 - Mobile phones: Children are only permitted to bring a mobile phone to school if they are walking to and from school unsupervised.
 - Wellies: As the field will be used as an outdoor play area, in order to reduce missing between classes, every day **all children** will need a pair of wellies which will be left in school in a named carrier bag.

First Aid

- School will carry on delivering and providing emergency First Aid for the children as we do now, however if it suspected that a child is showing symptoms of the coronavirus, it will be necessary for staff members to wear PPE while completing First Aid to protect the children and themselves. This also applies to any personal hygiene care if any child requires this.





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Homework

- We will not be sending any homework home other than reading books. All homework will be online – more details to follow in September.

Behaviour expectations

- School has an addendum to our Relationships and Behaviour Policy which supports the wider opening of school. This can be found on our school website.
- Children must continue to follow school rules, but in addition must follow staff instructions in relation to social distancing and hygiene measures. If a child deliberately decides not to follow instructions off any staff member and puts others at risk, a separate risk assessment will be conducted for the child.

Pupils with Special Educational Needs

- For children with SEND an individual risk assessment will be carried out for them before their return.

Attendance

- Attendance from September is mandatory and our usual attendance policy and procedures will apply (see website). If your child is of school age, attendance is once again compulsory and school will resume following up and recording attendance. Sanctions including fixed penalty notices, in line with local authorities' code of conduct will once again be applied as necessary. Where there are concerns around a child's safety and well-being, socially distanced home visits will be carried out.

Parent/Carer & Child Home School Agreement

- Addendums to the parent/carers and child section of the Home School Agreement have been drafted. One for parents/carers will be sent as a survey via text for parents/carers to complete on Monday 20th July. The children's addendum will be discussed with your child on their first day back in school and can be found on our school website.

Gatherings

- There will be no gatherings such as collective worship.
- There will be no events which families will be invited to.

Home School Communication

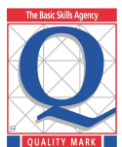
- All communication between home and school will be done through email or phone call (no face to face meetings can be facilitated).

Pupil Mental Health & Wellbeing

- Our initial focus when children return is keeping safe, routines and hygiene, alongside their mental health and wellbeing.
- Children will take part in weekly Personal Social & Health Education lessons.

The Curriculum

- As children get used to their setting and new routines, they will start to access structured learning with a strong focus on Mathematics, English and Phonics (EYs & KS1).





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- No educational visits will take place during the Autumn term.
- No singing in groups of more than 15.
- No contact sports will be played.
- No residentials will take place during the 2020-21 academic year.

Base Breakfast & After School Club

- BASE Breakfast and After School Club will be in operation next academic year. If you completed the survey that was sent out last week, your child's place has been confirmed, and you will have received a letter today detailing the arrangement in place as it will look a little different due to the protective measures.
- If you did not receive a letter about Base today, this means you have not reserved a place for your child in Base next year. If you would like a place for your child, please contact school no later than noon on Monday 20th July.

Other Childcare

- Parents who use child minders or other wraparound providers are asked to limit this as far as possible and we would encourage you to seek assurance that the providers are carefully considering their own protective measures and only use providers that can demonstrate this.

Local Lockdown

- If a local area sees a spike in infection rates that is resulting in localised community spread, appropriate authorities will decide which measures to implement to help contain the spread. The Department for Education will be involved in decisions at a local and national level affecting a geographical area, and will support appropriate authorities and individual settings to follow the health advice. This may result in a localise lockdown. In the event this happens, school will educate the children remotely.

Ongoing Risk Assessment

- We will continue to evaluate our risk assessment and it may be appropriate to shut parts of the school depending upon different circumstances - this may relate to the number of cases, staff absences, staff shortages and any other factors that may make it unsafe or unmanageable for all parts of the school to remain open. In some cases, it may be necessary to shut the school entirely.
- As documentation published by the Government changes regularly, we will continue to update our practice and risk assessments and let you know of any changes.

What to do if your child develops symptoms of the coronavirus:

Parents/carers must be ready and willing to:

- [book a test](#) if for their child if they are displaying symptoms. Pupils must not come into the school if they have symptoms, and will be sent home to self-isolate if they develop them in school. All children can be tested, including children under 5, but children aged 11 and under will need to be helped by their parents/carers if using a home testing kit
- provide details of anyone they have been in close contact with if they were to test positive for coronavirus (COVID-19) or if asked by NHS Test & Trace
- [self-isolate](#) if they have been in close contact with someone who develops coronavirus (COVID-19) symptoms or someone who tests positive for coronavirus (COVID-19)





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- Anyone who displays symptoms of coronavirus (COVID-19) can and should get a test. Tests can be booked online through the NHS [testing and tracing for coronavirus website](#), or ordered by telephone via NHS 119 for those without access to the internet. Essential workers, which includes anyone involved in education or childcare, have priority access to testing.

Parents must inform school immediately of the results of a test:

- if someone tests negative, if they feel well and no longer have symptoms similar to coronavirus (COVID-19), they can stop self-isolating. They could still have another virus, such as a cold or flu – in which case it is still best to avoid contact with other people until they are better. Other members of their household can stop self-isolating.
- if someone tests positive, they should follow the '[stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection](#)' and must continue to self-isolate for at least 7 days from the onset of their symptoms and then return to school only if they do not have symptoms other than cough or loss of sense of smell/taste. This is because a cough or anosmia can last for several weeks once the infection has gone. The 7-day period starts from the day when they first became ill. If they still have a high temperature, they should keep self-isolating until their temperature returns to normal. Other members of their household should continue self-isolating for the full 14 days (this includes siblings).

What will happen if someone has attended school who has tested positive for the virus?

- If school become aware that someone who has tested positive from the virus attended school, the local health protection team will be contacted for advice. Following their risk assessment, school will send home those people who have been in close contact with the person who has tested positive, advising them to self-isolate for 14 days since they were last in close contact with that person when they were infectious. Household members of those contacts who are sent home do not need to self-isolate themselves unless the child, young person or staff member who is self-isolating subsequently develops symptoms. If someone in a class or group that has been asked to self-isolate develops symptoms themselves within their 14-day isolation period they should follow '[stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection](#)' and get tested for the virus themselves.
- In the event of a confirmed outbreak of the virus, it may be necessary to close a class, a year group, a key stage or even the entire school. Where this happens school will continue to educate remotely.

I hope that this letter has given you the information you need to understand what arrangements we have made to enable children to return to us in September. We are looking forward to welcoming your child/ren back and I hope that you are assured that we have taken all possible steps to ensure safety for all in our setting. If you have any questions or suggestions, please let us know.

Finally, I would like to take this opportunity to wish you all a safe and happy summer, and to thank all parents/ carers for the over-whelming support and messages of thanks during this unprecedented situation.

Stay safe
 Yours sincerely

Mrs Laura Rynn
 Headteacher

